



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

July 23, 2025

CONTRACT: PR25383  
WBS ELEMENT: VARIOUS  
COUNTY: BEAUFORT, CARTERET, CRAVEN, GREENE, JONES,  
LENOIR, PAMLICO, AND PITT  
ROUTE: VARIOUS  
DESCRIPTION: DIVISION 2 TREE TRIMMING STATE FUNDED

**NOTICE TO PROSPECTIVE BIDDERS**  
**SMALL BUSINESS ENTERPRISE**

The North Carolina Department of Transportation is requesting bids for the above referenced project. The contractor must furnish all labor, materials, equipment, and any other items necessary for the completion of this contract.

**MANDATORY PRE-BID CONFERENCE**

In order to bid on this contract, all prospective bidders must attend the Pre-Bid Conference to be held at **11:00 AM on Wednesday, August 6, 2025 at the Division 2 Division Conference Room, 2815 Rouse Road EXTENSION, Kinston NC 28504 (Directly across the street from the Kinston Regional Jetport Terminal)**. See Proposal for details.

**BID OPENING**

Sealed bids must be received at the NCDOT Division 2 Project Development Office, Located at 1037 W.H. Smith Blvd., Greenville, NC 27834, by **Wednesday, August 27, 2025 at 2:00 PM**. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

**QUOTATION FOR – CONTRACT ID PR25383 – IDIQ TREE TRIMMING STATE FUNDED IN DIVISION 2 TO BE OPENED AT 2:00 PM ON, August 27, 2025.**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the regulations of the Department of Transportation (49 CFR, Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 2  
PROJECT DEVELOPMENT GROUP  
GREENVILLE, NC 27834

*Telephone:* (252) 439-2828  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
1037 W.H. SMITH BLVD.  
GREENVILLE, NC 27834

to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

#### **CONTRACT AVAILABILITY**


The availability date for this project is **October 1, 2025**. The completion date is **September 30, 2026**.

#### **CONTACT INFORMATION**

Contract proposal packages are available at the Division 2 website:

[https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=2&let\\_status=Advertised](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=2&let_status=Advertised).

Sincerely,

DocuSigned by:  
  
714C11DCCEBC4C6...

Mary Voelker Moore, PE  
Division Contract Engineer

cc: Mr. Jordan Davenport, PE  
Mr. Rhett Gerrald, PE  
Mr. Vann Sparrow  
Ms. Heather C. Lane, PE